

Barwick in Elmet Tennis Club

Constitution

1. Name

The Club shall be called the Barwick-in-Elmet Tennis Club.

2. Object

The object of the Club is principally the playing of tennis and organising other compatible social activities.

3. Officers and Committee

- a) The officers of the Club shall be: The Chairman, The Honorary Secretary, The Honorary Treasurer, The Honorary Match Secretary.
- b) The Club committee shall consist of the officers and other elected members.
- c) The committee shall consist of not less than seven and not more than eleven members including the officers.
- d) The officers and other elected members shall be elected annually at the Annual General Meeting.
- e) No one member may hold more than one office in the Club.

4. Management

- a) The entire control of the Club shall be vested in the Club committee.
- b) At committee meetings a quorum shall comprise five, two of whom must be officers of the Club.
- c) The Club committee shall have the power to co-opt. Following co-option a member can be afforded the privileges of elected committee members including the right to hold office. The committee may not, by adoption, exceed a total of eleven members.
- d) The Club committee shall have the power to elect or appoint other committees to assist in the running of the Club, but the Club committee shall have the power to override any resolution or action of any such committee.

5. Election of Members

- a) Intending members shall apply in writing to the Club committee and shall be elected by the Club committee by majority vote at a Club committee meeting. The Club committee shall have power to elect Honorary Members.
- b) An entrance fee may, at the discretion of the Club committee, be charged to new members.

6. Annual General Meeting

Fourteen days notice shall be given of the Annual General Meeting of the club. The Chairman's decision on the voting on any question shall be final and an entry in the minute book, signed by the Chairman, shall be conclusive of the terms of any resolution and of its having been passed. Ten members shall constitute a quorum.

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7. Extraordinary General Meeting

An extraordinary meeting of the Club shall be called within twenty- one days upon the requisition in writing of any ten members, or by resolution of the Club committee, stating the purpose for which the meeting is required. At least seven days notice of the meeting shall be given to the members of the club.

8. Voting

At all General Meetings of the Club every member shall be entitled to attend but Honorary, and Junior and Student Members shall not be entitled to vote. The Chairman shall not be entitled to vote but in the event of an equal number of votes for and against a motion he shall have the casting vote.

9. Rules

The Club committee shall be empowered to make such Rules as may be necessary for the day-to-day running of the Club provided that they are not inconsistent with this Constitution. These Rules shall be posted either on the courts or in the pavilion, or both. Rules shall not require the sanction of a General Meeting.

10. Alteration Of Constitution

The Constitution, as stated here, shall not be altered except at a General Meeting of which not less than fourteen days notice shall be given. Any proposed alteration of, or addition to, the rules must be sent in writing to the Honorary Secretary at least seven days before such a meeting and each member must be notified of proposed changes, in writing, before the commencement of the General Meeting. A vote by proxy is allowed on a motion to alter the Constitution of the Club. No change in the Constitution shall be allowed except by a vote of more than 50% of those eligible to vote.

11. Accounts

The accounts of the Club shall be presented at the Annual General Meeting having been independently reviewed by two members elected by the Club for that purpose. Should either of those elected be unable to act, the Club committee shall have power to appoint a substitute.

12. Power To Suspend Or Expel Members

- a) Any member wishing to resign shall give notice in writing to the Honorary Secretary. The subscription for any given season shall be payable unless such notice be given not later than the date on which the subscription becomes due. Should any member not have paid his subscription within two months of the due date, the Club Committee shall have power to suspend that member until the subscription is paid or to expel and discharge such member.
- b) Should the conduct of any member, either in or out of the Club, be, in the opinion of the club committee, detrimental to the character, good order and welfare of the Club, they shall (at a meeting at which not fewer than seven are present) have absolute power to expel and discharge such member without assigning any reason for their doing so, nor shall any such member have any claim or remedy whatsoever against the Club, Club committee or individual committee members.

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13. Liability

The Club shall not be responsible or liable in respect of personal injury to any member or loss or damage to the property of any member whether or not due to negligence of the members of the Club, its Officers or servants.

14. Membership

There shall be the following categories of membership:

- a) Honorary Life Members
- b) Full Senior Members – persons aged sixteen and over on 1 May
- c) Family Members - up to two Senior Members and their children
- d) Overseas Members – persons normally resident overseas
- e) Junior Members – persons aged under sixteen on 1 May
- f) Student Members – persons aged under 21 on 1 May and in full time education

Guests shall be allowed in accordance with the Club rules.

A copy of the Constitution and Rules shall be given to each member on joining the Club, the acceptance of them to be interpreted as agreement to abide and be bound by them.

15. Subscriptions and Availability

The rate of subscription shall be decided annually at the Annual General Meeting, it being incumbent on the Honorary Treasurer to advise the meeting as to the financial requirements for the coming season.

Subscriptions fall due on 1 May each year. The subscription rates shall be reduced by 10% per month for September and each subsequent month up to and including April.

The availability of the courts for play throughout the year shall be decided by the Club committee by means of alteration to the Rules.

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Rules

1. Court Availability

The courts are available for use during the hours of 8am to 10pm. There is no formal booking system for the courts, except that team fixtures and club coaching sessions, which are published annually and updated during the year, take precedence.

Membership cards should be carried by members and presented upon request.

Keys to the courts are made available to members on the understanding that they are not used to allow non-members to gain access to the courts unless a member is present. Courts gates should be locked by the last member leaving the courts.

Every member shall be allowed to introduce visitors, who may use the courts upon payment of such fee as may from time to time be decided by the Committee, provided that the member shall record the particulars required in the Visitor's Book and pay the appropriate fee to the Treasurer or notify a committee member. No visitor shall use the courts on more than five occasions in any season.

2. Dress Code

All members must wear soft soled/non-marking footwear.

Tops must be worn at all times.

3. Conduct

All members have a duty of care to protect and maintain equipment and facilities. In particular:

- Courts are to be used for tennis only. No animals, bicycles, footballs, skateboards etc. allowed on the courts.
- Courts should be kept litter free and members should not deposit chewing on the court surface, nets, or fencing.
- Smoking is not permitted on the courts.
- Chairs, ladders and heavy objects shall not be brought onto the court, particularly those which might damage the court surface.
- Nets must not be over tensioned and must be wound down at the conclusion of play.
- Tennis balls shall not be retrieved from the private gardens adjacent to the courts.
- Aggressive, threatening behaviour or vulgar language shall not be used on club premises.